



# FIVE OAKS LAKESIDE HOMEOWNERS' ASSOCIATION

## **Homeowner Request for Exterior Alterations**

Please fill in all items and supply all supporting documentation required to the Aesthetics Committee. Incomplete forms (including required supporting data) may cause delays in review of your application.

HOMEOWNER MAY NOT BEGIN WORK PRIOR TO WRITTEN APPROVAL.

Please read the Five Oaks Lakeside Aesthetics Guidelines before completing application.

Name:	<input type="text"/>		
Address:	<input type="text"/>		
Telephone:	<input type="text"/>		
Email Address:	<input type="text"/>		
Date Request Submitted:	<input type="text"/>	Start Date:	<input type="text"/>

Describe Exterior Alteration (include location):

\*\*\*\*\* Please attach a detailed diagram of exterior alteration and a copy of the property survey map. \*\*\*\*\*

Materials to be used:

Color:

Height (if fence or enclosure):

Completion Date:

Include Homeowner Neighbor Consent Form with packet. All work must be started in sixty (60) days of approval and completed within sixty (60) days of start.



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***In support of this application, the following items must be submitted:***

**One set of plans:** The plans will show the following: plat plan, floor plan, exterior elevations, roof design, exterior materials and finished, plant selections, (roof design, floor plan, landscaping plan where applicable), and such other items as may be needed to reflect the character and dimensions of the modification. Photos and brochures are great additions.

**Summary:** Include a written statement summarizing nature, style, setback, height and square footage of proposed modification, if applicable, as well as how the dimensions and nature of the proposed modification compare with the site specifications and other requirements set forth in the documents. Including whether any variance requests are necessary.

*If the application is incomplete, the Aesthetics Committee will notify the applicant. The approval process will not begin until all documents have been received by the Aesthetics Committee.*

Your neighbors have the right to know of your future plans. Please obtain signatures from all property owners having common lot lines with your property along with property owners who reasonably view the improvement from their property.

Signature of Owner: \_\_\_\_\_ Date:

Signature of Agent: \_\_\_\_\_ Date:

Signature of Immediate Neighbors	Address	Date
_____	<input type="text"/>	_____
_____	<input type="text"/>	_____
_____	<input type="text"/>	_____
_____	<input type="text"/>	_____

**Please check the following:**

- Is your plat plan included?  Yes  No
- Is your fence or floor plan included?  Yes  No
- Is the elevation plan included?  Yes  No
- Are the exterior finish samples included?  Yes  No
- Other: Roofing plan, Landscaping Plans, etc.  Yes  No